

The Flood Plain Elevation Certificate has to be recorded at the Register of Deeds in the County Courthouse. Before the Register of Deeds will accept the Certificate, it must have the following information:

1. It must have the **original** signature, **NOT** a copy.
2. The signature must be notarized as well as having the professional's registration seal.
3. It must have the legal description of the property.

#### FLOOD PLAIN DEVELOPMENT INFORMATION

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Is building site in 100 year flood plain (FEMA)? YES ☐ NO ☐

If YES, minimum pad means **lowest floor elevation** (including basement or crawl space):

MINIMUM PAD  M.S.L. ( \_\_\_\_\_ City Datum)

Is building site in local flood plain? YES ☐ NO ☐

If YES, minimum pad means **lowest opening** into structure (foundation):

MINIMUM PAD  City Datum ( \_\_\_\_\_ M.S.L.)

Building Permit # \_\_\_\_\_

**CITY OF WICHITA, KANSAS**  
**CERTIFICATION OF MINIMUM PAD (LOW OPENING) ELEVATION**

Building Owner: \_\_\_\_\_

Building Address: \_\_\_\_\_

Legal Description: Lot(s): \_\_\_\_\_

Block: \_\_\_\_\_ Addition: \_\_\_\_\_

**THE FOLLOWING SHALL BE COMPLETED BY A REGISTERED PROFESSIONAL ENGINEER, ARCHITECT OR SURVEYOR.**

I certify that the building at the property location described above has a minimum pad (low opening) elevation of \_\_\_\_\_ M.S.L. (\_\_\_\_\_ City datum) which meets or exceeds the minimum pad (low opening) elevation of \_\_\_\_\_ M.S.L. (\_\_\_\_\_ City datum) as recorded on the subdivision plat. I understand that any false statement may be punishable by fine or imprisonment under Section 272.04.050 of the Code of the City of Wichita, Kansas.

Certifier's Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Type or print name \_\_\_\_\_

Title \_\_\_\_\_ (seal)

STATE OF KANSAS, SEDGWICK COUNTY, ss.

BE IT REMEMBERED, That on this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_ before me, the undersigned, a Notary Public in and for the County and State aforesaid, came \_\_\_\_\_ personally known to me to be the same person(s) who executed the within instrument of writing and such person(s) duly acknowledged the execution of the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year last above written.

My appointment expires: \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Public